

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, January 24, 2023 at 6:00 p.m., at the Cape May County Campus, Room 113, located at 341 Court House South Dennis Road, Cape May Court House, Cape May County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Innovation Center Classroom Technology”
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Consent Resolutions

Res. No.	Description	Committee
Res. #54	<i>Approve:</i> Reorganization and Regular Session Minutes (November 29, 2022)	
Res. #58	<i>Approve:</i> offering the Physics, A.S., effective Fall 2023.	Academic & Student Affairs
Res. #59	<i>Approve:</i> revisions to Policy #3 <i>Non-Discrimination</i> .	Personnel & Board Development
Res. #56	<p><i>Approve: Appointments - Danielle Nicaastro, Assistant Professor Nursing at an annual salary of \$59,491 effective January 3, 2023.</i></p> <p><i>Promotions - Myrna Morales Keklak, from Assistant Dean Nursing and Health Sciences to Dean of Nursing and Health Sciences at an annual salary of \$100,000, effective January 25, 2023; Joseph Sheridan, from Interim Director, Academy of Culinary Arts and Hospitality Management to Director, Academy of Culinary Arts and Hospitality Management at an annual salary of \$85,000, effective January 25, 2023; Lawrencia Nnadi, Senior Nursing Lab Manager to Assistant Director Nursing Simulation and Skill Lab at an annual salary of \$72,181, effective January 25, 2023; Tasha Rivera, Manager Enrollment Services – Worthington Atlantic City Campus to Director, One Stop Enrollment and Recruitment at an annual salary of \$74,474, effective January 25, 2023.</i></p> <p><i>Transfers (no change in salary) - Victor Moreno, Senior Manager, Campus Operations and Community Outreach – Worthington Atlantic City Campus to Senior Manager, Special Projects; Aline Milligan, Administrative Assistant to Office Coordinator.</i></p>	Personnel & Board Development

Res. No.	Description	Committee
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Salary Adjustment/Reclassifications - Dr. Josette Katz, Senior Vice President, Academic Affairs at annual salary of \$157,000, effective January 25, 2023; **Leslie Jamison**, Chief Financial Officer at annual salary of \$120,000, effective January 25, 2023; **Jean McAlister**, Chief of Staff and Chief Advancement Officer at annual salary of \$116,500, effective January 25, 2023; **Dr. Kalpana Jain**, Dean, Stem Programs at annual salary of \$103,000, effective January 25, 2023; **Jamal Edwards**, Director of Athletics at annual salary of \$75,625, effective January 25, 2023; **Cindy DeFalco**, Director of Human Resources at an annual salary of \$88,000, effective January 25, 2023; **Nina Brannigan**, Senior Nursing Clinical Instructor at annual salary of \$66,625, effective January 25, 2023.

Resignations - Tamaraty Robinson, Science Lab Specialist effective January 6, 2023.

Res. #57	<i>Approve: Bid Exempt 1023 – Revised</i> Proctoring Services (extension through May 2025), Honorlock, Inc., Boca Raton, FL, \$150,000; Bid Exempt 1025 Achieving the Dream Membership and Coaching Services, Opportunity Meets Innovation Challenge (OMIC) (<i>Partially Grant Funded</i>), Achieving the Dream, Silver Spring, MD, \$25,500; Total \$175,500.	Budget, Finance & Audit
Res. #60	<i>Approve:</i> contract with Performance Food Group to provide culinary food items as needed for class instruction.	Budget, Finance & Audit
Res. #60A	<i>Approve:</i> contract with Randall's Seafood to provide culinary food items as needed for class instruction.	Budget, Finance & Audit
Res. #61	<i>Approve:</i> application and, if awarded, acceptance of up to \$2,000,000 over two years from the New Jersey Department of Environmental Protection (NJDEP) for the Building our Resilient, Inclusive, and Diverse Green Economy (BRIDGE) Initiative.	Budget, Finance & Audit
Res. #62	<i>Approve:</i> application and, if awarded, acceptance of \$224,935 from the New Jersey Office of the Secretary of Higher Education for the Mental Health in Higher Education: Community Provider Partnerships and Professional Development Grant.	Budget, Finance & Audit
Res. #64	Executive Session	

IX. Budget Report

X. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY22 Draft Financial Statement for twelve months ended June 30, 2022 as of January 11, 2023.	Budget, Finance & Audit
Res. #55	FY23 Financial Statement for six months ended December 31, 2022.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #57A	<i>Approve: Regular Quote 2238 Water Heater Replacement for STEM Building, Repair and Replacement Funds, Edward R. Woods & Co., West Trenton, NJ, \$30,220; Bid 1861 – Revised Renovations and Roofing Replacement of Morse Hall, Boyer Hall, and Richards Hall (B-Buildings), Securing Our Children’s Future Bond Grant Act / Atlantic County Match, Chapter 12 Funds, Ogren Construction Company, Inc., Vineland, NJ, \$9,406,840; Total \$9,437,060.</i>	Budget, Finance & Audit
Res. #63	<i>Approve: contract to COPS LLC – Expert Investigation Group for armed guard security services in an amount not to exceed \$210,000.00 to June 30, 2023, and in the amount not to exceed \$520,000 for the period July 1, 2023 to June 30, 2024.</i>	Budget, Finance & Audit

- XI. Committee Reports: Discussion/Questions
 - a. P&BD- Cunningham Ruiz Bill
- XII. Report of the Atlantic Cape Foundation
- XIII. Report of the NJ Council of County Colleges
- XIV. Other Business
- XV. Comments from the Public
- XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees