

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, February 25, 2025 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – "Chapter 12"
- VI. Comments from the Public on Agenda Items**Resolutions
- VII.

Res. No.	Description	Committee
Motion to Accept	Draft FY 2024 Annual Comprehensive Financial Report.	Budget, Finance & Audit

VIII. Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

IX. Consent Resolutions

Res. No.	Description	Committee
Res. #72	<i>Approve:</i> Regular Session Minutes (January 21, 2025).	
Res. #73	<p><i>Approve: Appointments:</i> Kevin Coopersmith, appointed to the position of Program Coordinator, Center for Transition Success, effective March 3, 2025 at an annual salary of \$51,472 (grant funded).</p> <p><i>Reclass:</i> Victor Moreno, from Senior Manager, Special Projects to Student Affairs Project and Operations Lead effective March 3, 2025 at an annual salary of \$73,249 (portion of salary grant funded).</p> <p><i>Salary Adjustment (revised):</i> Rashawn Martin, Director, Student Support Services in grade increase effective January 27, 2025 at an annual salary of \$77,772 (grant funded).</p>	Personnel & Board Development
Res. #73B	<i>Honorary:</i> extend to Trustee David Coskey the Board's appreciation for his service to the Board, the College, and its students.	Personnel & Board Development
Res. #75A	<i>Approve:</i> Bid Exempt 1178 Network Security Upgrade, Technology Replacement Fund, Continental Resources, Inc., Bedford, MA, \$95,721.69; Bid Exempt 1179 Asbestos Containing Material Surveys,	Budget, Finance & Audit

Res. No.	Description	Committee
	Institutional and Chapter 12 Funding, RT Environmental Services, Inc., King of Prussia, PA, \$50,000.00; Bid Exempt 1180 Elevator Maintenance and Repairs, Institutional Funding, 3Phase Excel Elevator LLC (also known as TEC), Pennsauken, NJ, \$120,000.00; Total: \$265,721.69.	
Res. #80	<i>Approve:</i> the authorization a contract with Pitney Bowes for mailing and shipping software and equipment	Budget, Finance & Audit
Res. #81	<i>Approve:</i> the authorization of a contract with Office Basics, Inc., for office supplies and equipment.	Budget, Finance & Audit
Res. #82	<i>Approve:</i> the authorization of a contract with AR Resources, Inc., for professional collection services.	Budget, Finance & Audit
Res. #75-Rev.	<i>Approve:</i> submittal of the list of renovations and upgrades for funding from the Chapter 12 FY 2025 allocation at a sum not to exceed \$2,820,216.	Budget, Finance & Audit
Res. #76	<i>Approve:</i> the acceptance of an allocation of up to \$595,213 from the Casino Reinvestment Development Authority (CRDA) for a workforce training program titled "Atlantic City Works 4" over a term of one year.	Budget, Finance & Audit
Res. #83	<i>Approve:</i> the participation with Atlantic County Government in applying for a LEAP Implementation Grant in the amount of \$57,375 to support implementation of digital highway signs.	Budget, Finance & Audit
Res. #84	<i>Approve:</i> the participation with Atlantic County Government in applying for a LEAP Implementation Grant in the amount of \$28,125 to support implementation of speed feedback signs.	Budget, Finance & Audit
Res. #85	Executive Session	

X. Budget Report

XI. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY24 Financial Statement for twelve months ended June 30, 2024.	Budget, Finance & Audit
Res. #74	FY25 Financial Statement for seven months ended January 31, 2025.	Budget, Finance & Audit
Res. #77	<i>Approve:</i> FY 2025-2026 revenue budget contingent on the Board of School Estimate approval of county appropriations of \$8,621,346 for the college's fiscal year 2025-2026.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #78	<i>Approve:</i> Tuition and Fee Schedule for FY 2026.	Budget, Finance & Audit
Res. #79	<i>Approve:</i> submittal of the list of renovations and upgrades for funding from the Chapter 12 FY 2026 allocation at a sum not to exceed \$5,830,623.	Budget, Finance & Audit

XII. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XIII. Report of the Atlantic Cape Foundation

XIV. Report of the NJ Council of County Colleges

XV. Other Business

XVI. Comments from the Public

XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees