

# Notice of Meeting Agenda - Revised

## Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, March 25, 2025 at 6:00 p.m. at the Charles D. Worthington Atlantic City Campus, Room 204, at 1535 Bacharach Boulevard, Atlantic City, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. **Honorary Resolutions**

| Res. No.  | Description  | Committee                     |
|-----------|--|-------------------------------|
| Res. #90A | <i>Honorary:</i> to congratulate <b>Christopher Parker</b> for receiving Region 19's and the All-Garden State Athletic Conference (GSAC) Division III 1 <sup>st</sup> Team distinctions for men's basketball and the All-Garden State Athletic Conference Player of the Year for men's basketball. | Personnel & Board Development |
| Res. #90B | <i>Honorary:</i> to congratulate <b>Millinda Marigliano</b> for receiving the Region 19 2 <sup>nd</sup> Team and All-Garden State Athletic Conference (GSAC) Division III 1 <sup>st</sup> Team distinctions for women's basketball.  | Personnel & Board Development |

- VI. Report of the President
- VII. Comments from the Public on Agenda Items\*\*Resolutions

### VIII. Consent Resolutions

| Res. No.  | Description  | Committee                     |
|-----------|--|-------------------------------|
| Res. #86  | <i>Approve:</i> Regular Session Minutes (February 25, 2025).   |                               |
| Res. #90  | <i>Approve: Appointments:</i> <b>Kyle Delessio</b> , appointed to the position of Security Officer I, Security and Public Safety, effective March 31, 2025 at an annual salary of \$34,839.<br><br><i>Title Change:</i> <b>Nancy Porfido</b> , from Diversity, Equity and Inclusion Advocate and Judicial Officer to Judicial Officer and Student Advocacy Coordinator, effective November 22, 2024, at her current annual salary. | Personnel & Board Development |
| Res. #90C | <i>Honorary:</i> to recognize April 2025 as <b>Community College Month</b> .   | Personnel & Board Development |
| Res. #90D | <i>Approve:</i> reappointed to one-year terms, effective 7/1/2025: Supervisory and Administrative Personnel included in the Bargaining Unit (41 individuals); Exempt Supervisory and Administrative Personnel (22 individuals); Faculty without Tenure (20 individuals); Faculty earning Tenure in this appointment (1 individuals); and Academy of Culinary Arts  | Personnel & Board Development |

| Res. No.      | Description  | Committee                     |
|---------------|--|-------------------------------|
|               | Chef Educators (4 individuals).  |                               |
| Res. #89      | <i>Approve:</i> the revisions Policy No. 25 <i>Violence Against Women Act, the Campus Sexual Violence Act, and Title IX</i> and Policy No. 847 <i>Safety and Health</i> ; and the reaffirmation of Policy No. 14 <i>Maintenance of the Policy and Procedures Manual</i> .  | Personnel & Board Development |
| Res. #91      | <i>Acknowledge:</i> to recognize <b>Mr. Eric Scheffler</b> as the Keynote Speaker of the 58 <sup>th</sup> Annual Commencement Ceremony in recognition of his outstanding dedication and commitment to Atlantic County and our community.   | Academic & Student Affairs    |
| Res. #88      | <i>Approve:</i> <b>Bid Exempt 1181</b> Microsoft Campus Licenses, Institutional Funds, Software House International (SHI), Somerset, NJ, \$64,762.99; <b>Bid Exempt 1182</b> Antivirus and Deep Freeze Kit Maintenance Renewal, Institutional Funds, Faronics, Pleasanton, CA, \$18,419.77; <b>Bid Exempt 1183</b> Aruba Central 3-Year Software Subscription with Installation, Technology Reserve Funds, Turn-Key Technologies, Sayreville, NJ, \$56,861.60; <b>Bid Exempt 1184</b> Comcast Internet Services, Institutional Funds, Comcast Corporation – Business Services, Philadelphia, PA, \$112,692.00; <b>Bid Exempt 1185</b> Online Proctoring Services and Software, Institutional Funds, Honorlock, Inc., Boca Raton, FL, \$359,800.00; <b>Bid Exempt 1095 REVISED</b> Campus Group Software, Technology Reserve Funds, Novalsys, Inc., New York, NY, \$36,432.00; <b>Bid Exempt 1186</b> HVAC Duct Replacement and Work in the Gymnasium, <b>Chapter 12</b> and Facilities R&R Funds, Core Mechanical, Pennsauken, NJ, \$100,000.00 (not to exceed); Total: \$748,968.36 | Budget, Finance & Audit       |
| Res. #93      | <i>Approve:</i> the authorization of an annual expenditure for professional services with Marco Polo not to exceed \$75,000.00.  | Budget, Finance & Audit       |
| Res. #94      | <i>Approve:</i> the authorization of a procurement of an annual expenditure with Modern Controls for ongoing HVAC and building automation system services expecting to exceed \$17,500.00.   | Budget, Finance & Audit       |
| Res. #95      | <i>Approve:</i> the authorization of a procurement of an annual expenditure with Seashore Food Distributors for food services for culinary classes expecting to exceed \$17,500.00.  | Budget, Finance & Audit       |
| Res. #79-Rev. | <i>Approve:</i> submittal of the list of renovations and upgrades for funding from the Chapter 12 FY 2026 allocation at a sum not to exceed \$5,830,000.   | Budget, Finance & Audit       |
| Res. #96      | <i>Approve:</i> the authorization of a procurement of an annual expenditure with Petrosch Big Top Tent Rentals for event rental services expecting to exceed \$17,500.00.  | Budget, Finance & Audit       |
| Res. #97      | <i>Approve:</i> the authorization of a procurement of an annual expenditure with Smokeology for food supplies and culinary services on the Cape May County Campus expecting to exceed \$17,500.00.   | Budget, Finance & Audit       |

| Res. No.       | Description   | Committee               |
|----------------|---|-------------------------|
| Res. #120-Rev. | <i>Approve:</i> an additional payment of \$49,151.00 to the original estimate of \$166,000.00, making the total \$215,151.00 to the New Jersey Community College Insurance Pool Worker's Compensation Fund for FY 2023-2024.  | Budget, Finance & Audit |
| Res. #30-Rev.  | <i>Approve:</i> to amends the contract with Pristine Properties GC LLC to reflect the updated agreement with an increased contract value of \$40,000.00, ensuring continued revitalization efforts in the Inlet neighborhood of Atlantic City in coordination with the Inlet Community Development Corporation.   | Budget, Finance & Audit |
| Res. #92       | <i>Approve:</i> the application and, if awarded, accept up to \$650,000.00 over the grant term of June 15, 2025 to December 14, 2026 from the New Jersey Department of Labor and Workforce Development (NJDOL) for the Pre-Apprenticeship in Career Education (PACE) Grant Program.   | Budget, Finance & Audit |
| Res. #98-Rev.  | <i>Approve:</i> the application and, if awarded, accept up to \$470,000.00 from Congressman Van Drew's office to support the creation of a Dental Hygienist program.  | Budget, Finance & Audit |
| Res. #98A-Rev. | <i>Approve:</i> the application and, if awarded, accept up to \$470,000.00 from Senator Booker's office to support the creation of a Dental Hygienist program.  | Budget, Finance & Audit |
| Res. #98B-Rev. | <i>Approve:</i> the application and, if awarded, accept up to \$470,000.00 from Senator Kim's office to support the creation of a Dental Hygienist program.   | Budget, Finance & Audit |
| Res. #99       | <i>Approve:</i> to submit an application to the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program, submitting a 5-year competitive grant application covering State Fiscal Years 2026, 2027, 2028, 2029 and 2030, and, if awarded, to accept a total grant for year one of <b>\$801,738.00</b> over the term of July 1, 2025 – June 30, 2026, with Atlantic County services (through Atlantic Cape) to receive \$512,570.00; Cape May County services (through Cape May County Technical School District) to receive \$203,368.00; and Atlantic County-Cape May County services (through Literacy Volunteers Association Cape-Atlantic Inc.) to receive \$85,800.00. | Budget, Finance & Audit |

Res. #100 Executive Session

IX. Budget Report

**X. Regular Resolutions**

| Res. No. | Description  | Committee               |
|----------|--|-------------------------|
| Res. #87 | FY25 Financial Statement for eight months ended February 28, 2025. | Budget, Finance & Audit |

- XI. Committee Reports: Discussion/Questions
  - a. P&BD- Cunningham Ruiz Bill
- XII. Report of the Atlantic Cape Foundation
- XIII. Report of the NJ Council of County Colleges
- XIV. Other Business
- XV. Comments from the Public
- XVI. \*Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege
- XVII. Adjournment

\*Matters may be discussed in a trustee session closed to the public

\*\*Formal action may be taken by trustees