

I. STATEMENT OF ADEQUATE NOTICE

McAlister read the statement of adequate notice:

- In compliance with the "Open Public Meetings" Act of the State of New Jersey, adequate notice of regular meeting of the Board of Trustees was provided in the following manner:
- On June 2, 2022, advance written notice of the June 28, 2022 meeting was emailed to all persons who requested such notices, posted on the Board of Trustees website and the College's Calendar, emailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Commissioners of Atlantic and Cape May counties, and posted in the *Press of Atlantic City* on December 20, 2021 and the *Cape May County Herald* on January 12, 2022.

II. FLAG SALUTE

- Chairperson Maria Mento asked everyone to rise for the flag salute.

III. ROLL CALL

- Chairperson Mento welcomed Trustee Monica Kyle, who was appointed to the Board by the County of Atlantic. Trustee Kyle spoke about her professional history, noting that she has worked in public service for 20 years. Currently serving as the Municipal Clerk of the Borough of Longport, she has also worked for the Atlantic County Utilities Authority. Trustee Kyle said she looks forward to advancing the mission of Atlantic Cape.
- McAlister provided a roll call for Board members and marked others in attendance on the telephone.

Board Members	College Personnel
✓ Ellen Byrne	✓ Dr. Barbara Gaba, President
✓ Christina Clemans (phone)	✓ Laura Batchelor, Executive Director of Marketing and College Relations
X Dave Coskey	✓ George Booskos, Chief Business Officer
✓ Dr. Thomas Dawson	✓ Dr. Natalie Devonish, Vice President of Student Affairs and Enrollment Management
✓ Dr. Judith DeStefano-Anen	✓ Tom Hendrixson, Executive Director, Human Resources
✓ Harrison Furman	✓ Leslie Jamison, Chief Financial Officer
✓ Monica Kyle	✓ Dr. Josette Katz, Vice President, Academic Affairs
✓ Maria K. Mento	X Maria Kellett, Dean, Cape May County Campus and Senior Advancement Officer
✓ Daniel Money	✓ Jean McAlister, Chief of Staff and Chief Advancement Officer
✓ Donald J. Parker (phone; joined the meeting by 6:10PM)	X Dr. Vanessa O'Brien-McMasters, Vice President, Institutional Effectiveness and Chief Strategy Officer

Board Members	College Personnel
✓ Dr. Robert Previti	✓ John Piazza, Chief Information Officer
✓ Maria Ivette Torres	✓ Gracellen Thorstensen, Executive Assistant, Office of the President/Board of Trustee Operations and Resource Development
✓ Leslie White-Coursey	Legal Counsel ✓ Will Donio, Esq., Board Solicitor
✓ Shane Winkler	
Public in Attendance	
✓ Bonnie Lindaw, Chief Financial Officer, County of Atlantic (phone)	

IV. CALL TO ORDER

- Chairperson Mento called the meeting to order at 6:00PM on June 28, 2022 at the Mays Landing Campus.

V. PRESIDENT’S REPORT

Dr. Gaba discussed the following:

NJ STEM Month “Collaboration of the Year” Award

- The New Jersey STEM Pathways Network and the Research & Development Council of New Jersey recognized Atlantic Cape in the “STEM Collaboration of the Year” award. This award was given to Atlantic Cape and our partners at Atlantic City High School, Mindbytes, the NJ Department of Community Affairs, South Jersey Industries, & South Jersey STEM and Innovation Partnership (SJSIP) for creating an apprenticeship pathway in Cybersecurity.

RFP 252 – Mental Health Services

- Dr. Gaba discussed Resolution #108A to award a contract to Stephanie Snead Poellnitz, MD to provide mental health services to our students.

Community Engagement - Cape May

- The college has been in discussions with Cape May County to collaboratively work with the Cape May County Zoo to relocate their Zoo Education Program to our Cape May County Campus. The Zoo needs a larger space to run their program and we have available space.
- On June 14, the Cape May County Board of County Commissioners passed a resolution authorizing the execution of a Memorandum of Understanding between the County of Cape May and Atlantic Cape for the purpose of assessing the potential to operate Zoo programs and Summer Zoo Camp at the college’s Cape May County Campus, with the county bearing all costs, and an understanding that Cape May County would take care of all costs associated with implementation of the program once we decide to move forward.

Community Engagement – Atlantic City

Inlet Neighborhood Redevelopment Plan

- Atlantic Cape hosted the second public meeting for the Inlet Neighborhood Redevelopment Plan in conjunction with the Inlet Neighborhood Community Advisory Committee and the 1st Ward Civic Association at the Uptown School Complex in Atlantic City on June 8th. Atlantic Cape, in partnership with Rutala Associates, presented our final Inlet Neighborhood Revitalization Action Strategy for the Inlet section of Atlantic City.

Community Events

- Atlantic Cape partnered with *El Pueblo Unido* of Atlantic City and supported their community town hall meeting by sponsoring a COVID-19 Vaccine Pop-up Clinic on May 9th. The Office of Community Outreach hosted a college information booth.
- Two events were held where we provided information to the community about our tuition free college program (CCOG), the Atlantic City Works Training Program, and our educational opportunities available through Workforce Development:
 - Atlantic Cape sponsored and participated in the *Hamilton Township School District Resource Fair* at the George L. Hess Schools in Mays Landing on May 14th. The Student Government Association (SGA) co-sponsored activities for the event.
 - Atlantic Cape sponsored the *Absecon Lighthouse Spring Festival* in Atlantic City on May 21st.

High School Partnerships

Teen Tech

- The Foundation funded, thanks to sponsorships through South Jersey Industries, and the American Association of University Women of Atlantic and Cape May counties (AAUW), a “*Teen Tech*” event on May 25th for nearly 100 girls from local high schools (grades 9-12) who are interested in STEM programs. Students spent the day learning about a variety of programs in aviation, nursing, physics, biology, media studies, and computer science.

Ideal Institute of Technology Graduation

- Dr. Gaba spoke at the Ideal Institute of Technology’s Graduation Ceremony on June 22nd. Dr. Gaba offered the graduates congratulations and advice for moving forward, encouraging them to dream big and continue their education, and spoke about the opportunities open to them at Atlantic Cape.

Professional Development

- Our third cohort of the Chair Academy leadership training was held at the Worthington Atlantic City Campus last week. This leadership development program provides valuable tools and resources to enhance the participants’ effectiveness as transformational leaders, and connect them with a network of other talented individuals. Since we began hosting in 2018, we’ve had a total of about 60 participants from all over New Jersey, including 19 participants from Atlantic Cape.

Campus Events

Employee Appreciation Day

- *Employee Appreciation Day* was held on June 15th on the Mays Landing Campus. The event included a dessert contest, games, door prizes, food which the leadership cooked and served to the faculty and staff.

Smithsonian Voices and Votes Exhibit

- Atlantic Cape will host the Smithsonian Institution’s traveling “*Voices and Votes: Democracy in America*” exhibition at the Mays Landing Campus this summer, July 11-August 13. A reception opening the exhibit will be held on July 7th.
- Atlantic Cape was awarded a grant from the New Jersey Council for the Humanities to host the exhibit, which is based on a major exhibition currently on display at the Smithsonian’s National Museum of American History in Washington, DC.

President’s Distinguished Foundation Board Member Award

- Dr. Gaba presented the *President’s Distinguished Foundation Board Member Award* to Mr. Ed Blake at the Atlantic Cape Foundation Board of Trustees meeting on June 22nd.

Wind Training Center

- Construction of the Wind Training Center addition to the Worthington Atlantic City Campus is progressing well with substantial completion expected in mid-August.
- For the structure at Gardner’s Basin for the Sea Survival portion of the training, we are working on our regulatory application to the Department of Environmental Protection (DEP) and the Army Core of Engineers.

Inside the College

- Dr. Josette Katz, Senior Vice President of Academic Affairs, presented on “Partners in Education”.

VI. COMMENTS FROM THE PUBLIC

- Chairperson Mento called for comments from the public on agenda items.
- None noted.

VII. CONSENT RESOLUTIONS

- McAlister read the following consent resolutions.

Res. #105 Regular Session Minutes (May 24, 2022)

Res. #107

Personnel Action

Appointments - **Joshua Baez**, Assistant Director, Foundations for Success at an annual salary of \$63,600 effective June 29, 2022; **Nina Brannigan**, Senior Nursing Clinical Instructor at an annual salary of \$58,514 effective June 29, 2022; **Alonna Brown**, Director, Educational Opportunity Fund/Assistant Director, Center for Student Success at an annual salary of \$75,000 effective August 1, 2022; **Jose**

Escajillo-Munoa, Senior Technician, Administrative Computing at an annual salary of \$47,565 effective July 5, 2022; **Kenneth Cabarle**, Department Chair, Science at his current annual salary of \$58,912 effective July 1, 2022; **Dr. Otto Hernandez**, Department Chair, ISAS, and Business at his current annual salary of \$124,046 effective July 1, 2022; **Dr. Augustine Nigro**, Department Chair, Arts and Humanities at his current annual salary of \$76,842 effective July 1, 2022; **Cydnee Phoenix**, Director, Worthington Atlantic City Campus and Community Outreach at an annual salary of \$75,921 effective July 5, 2022; **Dr. Beth Sanders**, Department Chair, Social Science at her current annual salary of \$67,888 effective July 1, 2022; **Dr. Gwen Setley**, Director, Academic Program Effectiveness at an annual salary of \$72,305, effective June 29, 2022; **Joseph Sheridan**, Interim Director, Academy of Culinary Arts and Hospitality Management at an annual salary of \$75,000 effective July 1, 2022; **Huiching Wang**, Assistant Professor, Nursing at an annual salary of \$57,758 effective August 29, 2022; **Lauree Klein**, Counselor II, Student Services, Worthington Atlantic City Campus, at an annual salary of \$64,912; **Alondra Martinez**, Temporary EOF Counselor I, Center for Student Success at a prorated salary of \$10,180, effective June 29, 2022; **Kasey Dunlap**, Financial Aid Specialist at an annual salary of \$39,917 effective June 29, 2022; **Maria Giordano**, Manager, Financial Aid at an annual salary of \$48,754 effective June 29, 2022.

Title Change - **Timothy Cwik**, from Division Chair, Aviation Studies to Aviation Operations Chair at his current annual salary of \$60,346 effective July 1, 2022.

Promotions - **Sandra Greco**, from Director, Systems and Hardware Projects to Senior Director, Project Management at an annual salary of \$98,931 effective June 29, 2022; **Tiffani Harris**, from Senior Clerk to Specialist, Accounts Payable at an annual salary of \$40,113 effective June 29, 2022.

Faculty Promotion - **Richard Russell**, from Assistant Professor to Associate Professor, English effective August 29, 2022, at an annual salary of \$65,506.

Transition to Institutional Funding - **Shara Deberry**, full-time Instructional Technology Program Coordinator at an annual salary of \$48,822 [*Grant Funded*] shall be 100% Institutionally funded effective July 1, 2022.

Resignations: **Christine Matos**, Director, High School Initiatives effective July 28, 2022; **Nicole Morfitt**, Student Services Associate effective June 23, 2022; **Timothy O'Donnell**, Director, Academy of Culinary Arts and Hospitality Management effective July 19, 2022.

Res. #107A

Retirement of Frank Branca, Grounds/Labor/Maintenance Worker

Acknowledge: Retirement of **Frank Branca**, effective August 1, 2022.

Res. #107B

Retirement of Lucy McGlynn, Counselor III

Acknowledge: Retirement of **Lucy McGlynn**, effective July 1, 2022.

Res. #107C

Retirement of Mary Jayne Santilli, Office Coordinator, Enrollment Services

Acknowledge: Retirement of **Mary Jayne Santilli**, effective August 1, 2022.

Res. #107D

Retirement of Karen Zaniewski, Associate Professor of Nursing

Acknowledge: Retirement of **Karen Zaniewski**, effective July 1, 2022.

Res. #107E

Retirement of Mariangela Sozio, Director, Accounting, Budgets & Foundation Reporting

Acknowledge: Retirement of **Mariangela Sozio**, effective August 1, 2022.

Res. #97 Rev.

Personnel Action

Approve: Promotion - Automne Bennett appointed to the position of Senior Manager, Financial Aid effective May 25, 2022 at an annual salary of **\$58,514**.

Res. #110

Resolution Authorizing the Award of a Contract for New Jersey Community College Worker's Compensation Insurance Pool

Approve: remit the assessment of \$161,000 to the New Jersey Community College Insurance Pool for the New Jersey Community College Insurance Pool Worker's Compensation Fund.

Res. #111

Resolution Authorizing the Award of a Contract for Insurance

Multi-Peril/Commercial, Data Security Liability, E & O, Umbrella, Environmental, Excess Liability and Builders Risk

Approve: award of contract with Borden Perlman for insurance with a premium of \$480,489.

Res. #113

Award of a Contract for Helicopter Rental

Approve: authorize a contract with Herlihy Helicopters Inc., DBA Helicopter Flight Services for helicopter rental.

Res. #108

Award of Bids

Number	Item and Vendor Information	Amount
Bid Exempt 974	New Jersey Council of County Colleges Membership Dues New Jersey Council of County Colleges Trenton, NJ	\$49,492.00
Bid Exempt 975	Lease of Cessna 172SP and a Cessna 172R for Academic Instruction Christiansen Aviation, Inc. Tulsa, Oklahoma	\$43,200.00 (Minimum)

Number	Item and Vendor Information	Amount
Bid Exempt 976	Lease of Cessna 172SP for Academic Instruction Christiansen Aviation, Inc. Tulsa, Oklahoma	\$38,400.00 (Minimum)
Bid Exempt 977	Fuel and Landing Fees for the CESSNA 172SP and the CESSNA 172R Used for Academic Instruction Epic Aviation, Inc. Salem, Oregon	\$60,000.00 (Minimum)
Bid Exempt 979	Repairs for the CESSNA 172SP and CESSNA 172R Used for Academic Instruction Big Sky Aviation Millville, NJ	\$30,000.00 (Minimum)
Bid Exempt 982	Video Conferencing Software Higher Education Emergency Relief Fund (HEERF) – Institutional Portion (Grant Funded) Zoom Video Communications, Inc. San Jose, CA	\$18,805.50
Bid Exempt 983	Equipment for Global Wind Organization (GWO) Basic Safety Training New Jersey Offshore Wind Safety Training Challenge Grant (Grant Funded) Arcon Training Center Salisbury, MD	\$275,000.00
Bid Exempt 984	ATI Nursing Education Program Strengthening Career and Technical Education for the 21st Century Act Funds (“Perkins”) (Grant Funded) ATI Nursing Education Leawood, KS	\$130,000.00
Bid Exempt 986	Computer Equipment for Faculty Teaching Stations Ocean Computer Group Matawan, NJ	\$18,893.85
Bid Exempt 988	Equipment for Foundations for Success Laptop Loaner Program Foundations for Success (Grant Funded) Ocean Computer Group Matawan, NJ	\$19,521.27
Bid Exempt 989	“25 Live” Room Scheduling Software CollegeNet Portland, OR	\$25,282.56

Number	Item and Vendor Information	Amount
Bid Exempt 990	Commencement Caps and Gowns for Students Follett Corporation d.b.a. Follett Higher Education Group, LLC Westchester, IL	\$25,614.75
Bid 1870A	Waste Hauling and Disposal Services Gold Medal Environmental Sewell, NJ	\$100,662.72
Regular Quote 2233	Parking Lot Repairs and Improvements Tars & Stripes, LLC Waterford, NJ	\$22,225.00
RFP 245	Auditing Services (one-year contract) Ford, Scott & Associates, L.L.C. Ocean City, NJ	\$39,500.00 (not to exceed)
RFP 253	Media Buying Services New Jersey Community College Opportunity Grant (CCOG); Governor's Emergency Education Relief Fund II (GEERF II); Opportunity Meets Innovation Challenge (OMIC) Grant (Partially Grant Funded) JL Media Union, NJ	\$350,000.00 (not to exceed)
RFP 254	Marketing Research The Melior Group Philadelphia, PA	\$56,150.00
		Total \$1,302,747.65

Res. #109**Educational Opportunity Fund (EOF)**

Submission of a budget to, and acceptance of a contract from, the State of New Jersey, Office of the Secretary of Higher Education FY23 Educational Opportunity Fund Article IV – Academic Year Support, with preliminary funding of \$260,786 to be awarded over the term of July 1, 2022 through June 30, 2023.

Res. #114**State of New Jersey Labor and Workforce Development's Workforce Innovation and Opportunity Act (WIOA) Title II Grant**

Continuation for a second year of the four year awarded grant from State of New Jersey Department of Labor and Workforce Development's Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Programs; and acceptance of a total grant of \$797,732, with Atlantic County services (through Atlantic Cape) receiving \$559,760, Cape May County services (through Cape May County Technical School District) receiving \$204,724, and Atlantic County-Cape May County

services (through Literacy Volunteers Association Cape-Atlantic Inc.) receiving \$33,248 over the term of July 1, 2022 – June 30, 2023.

Res. #116

New Jersey Pathways to Career Opportunities Planning Phase

Acceptance of \$19,048 from the New Jersey Community College Consortium for Workforce and Economic Development for the college's participation in the planning phase of the New Jersey Pathways to Career Opportunities initiative and the Patient Care and Renewable Energy Centers of Workforce Innovation.

Res. #118

Center for Transition Success Grant

Submission of an application to the Office of the Secretary of Higher Education (OSHE) for the Center for Transition Success project and acceptance of a grant of \$250,000.00.

Res. #120 Executive Session

- Board Secretary McAlister noted that the minutes of the May 24, 2022 Board meeting will be changed to show that Bonnie Lindaw was in attendance.
- Trustee Byrne motioned to approve consent resolutions; Trustee Furman seconded.
- Motion carried.

VIII. BUDGET REPORT

- Trustee Money reported under Resolution #106 – Regular Resolutions.

IX. REGULAR RESOLUTIONS

Motion to Accept – FY23 Annual Budget Message

Trustee Money stated the following:

- The Annual Budget Message documents the assumptions used in the original budget development which were approved by the Board in February 2022. The budget is aligned to the new Strategic Plan, beginning July 1, 2022 through June 30, 2026.
- Trustee Torres motioned to accept the FY23 Annual Budget Message; Trustee Byrne seconded.
- Motion carried.

Res. #106 FY22 Financial Statement for eleven months ended May 31, 2022.

Trustee Money stated the following:

- As of May 31, 2022, the College has earned 97.06% of budgeted revenues and expended 89.47% of budgeted expenditures. Revenue is tracking -3.6% lower from this time last year which is better than the -5.2% budgeted decrease.

- Expenditures are tracking 10.3% higher than this time last year mainly due to filling new and open positions, grant allocations and the return to campus for FY22.
- Management projects the net margin to be within the approved FY22 budget. The final net margin will depend on the final month’s activity including various fiscal year end audit adjustments and accruals which are in process.
- Trustee Byrne motioned to approve Resolution #106; Trustee Furman seconded.
- Motion carried.

Res. #115

“A Vision for Success” Reserve

Establishment of a “Vision for Success” reserve fund.

- Trustee Money stated that when approved, the \$500,000 reserve will be reflected in the Net Position note to the financial statements as a Board designated reserve to fund new and enhanced projects or initiatives supporting the College’s 2022-2026 Strategic Plan. This funding provides additional support towards piloting student initiatives which will then be assessed for incorporation into a future year’s operating budget.
- Trustee Previti motioned to approve Resolution #115; Trustee Byrne seconded.
- Motion carried.

Res. #117

Banking Services Agreement

Acceptance of a proposal from TD Bank for primary banking services and enter into a two-year agreement; extension of the agreement with OceanFirst Bank for primary accounts for the necessary transition period; and extension of banking services with OceanFirst Bank for credit card, federal funds and flexible spending accounts for a two-year period.

- At Trustee Byrne’s request, CFO Jamison reviewed the criteria used to make the recommendation for banking services and detailed the responses received, noting that the proposal from TD Bank was the most advantageous to the college for primary banking services, due to the high interest rates and waiving of fees, and that extending our services with OceanFirst Bank for credit card, federal funds and flexible spending accounts will allow us to maintain our relationship with OceanFirst.
- Trustee Furman motioned to approve Resolution #117; Trustee Torres seconded; Trustee Previti abstained.
- Motion carried.

Res. #112

Resolution Authorizing the Award of a Contract for Professional Services

Securitas Security Services USA, Inc., Parsippany, NJ

Award a contract to Securitas Security Services USA, Inc. for security services on an “as needed” basis for all three (3) campuses for a sum in excess of \$17,500.00 to June 30, 2023.

- Trustee Money stated that this is an annual approval for security services as needed for events and other staffing requirements.
- CBO Booskos confirmed that Securitas Security Services will provide additional security for events and will also supplement our day-to-day security needs in the event of long-term leave of our security staff.
- Trustee Money motioned to approve Resolution #112; Trustee Furman seconded.
- Motion carried.

Res. #108A**Award of Bids**

Number	Item and Vendor Information	Amount
RFP 252	Mental Health Services	\$78,000.00
	Higher Education Emergency Relief Fund (HEERF) – Institutional Portion (Grant Funded)	(not to exceed)
	Stephanie Snead Poellnitz, MD Mays Landing, NJ	
		Total \$78,000.00 (not to exceed)

- Trustee Dawson motioned to approve Resolution #108A; Trustee Clemans seconded.
- Motion carried.

Res. #68 Rev.**Award of Bids**

Number	Item and Vendor Information	Amount
Regular Quote 2232	Cape May County Campus Chiller Repair	\$49,342.00
	Repair & Replacement Fund	
	Johnson Controls Pennsauken Township, NJ	

- Trustee Money states that the total amount of Regular Quote 2232 is revised from 32,942.00 to \$49,342.00 as additional funding was needed to repair the chiller at the Cape May County Campus.
- Trustee Byrne motioned to approve Resolution #68 Revised; Trustee Clemans seconded.
- Motion carried

Res. #119**Recognition of Shane Winkler, Alumni Trustee**

Honorary: To recognize **Trustee Shane Winkler** for his service to the Board of Trustees, the Atlantic Cape Foundation Board, and the students of Atlantic Cape.

- Trustee Previti read the resolution in its entirety and stated that Trustee Winkler is a man of character and integrity.

- Trustee Mento noted that Trustee Winkler never missed a meeting and thanked him for his active participation.
- Trustee Furman motioned to approve Resolution #119; Trustee Previti seconded.
- Motion carried.

X. COMMITTEE REPORTS

PERSONNEL AND BOARD DEVELOPMENT

- There were no incidents to report under the Cunningham-Ruiz Bill.

XI. FOUNDATION REPORT

Trustee Furman reported on behalf of the Foundation.

- The Foundation approved funding \$5,000 for a distinguished speaker series this upcoming year, as requested by Dr. Katz, and approved \$35,000 to support some of the administrative costs of the Foundation.
- The 40th annual Restaurant Gala will be held Thursday, March 9, 2023. An additional sponsorship was secured by all three properties - Harrah's, Caesars and Tropicana - so we could continue to hold the event at Harrah's.
- The following Trustees were appointed at the Foundation Board's June 22nd meeting: Michael Monty, General Manager and Vice President of Bally's; Jonathan Diego, Esq. of Pleasantville; Bhavini Doshi, Senior Counsel of Atlantic Shores; Toro Aboderin, CFO of Atlantic City; Wendy Bartlett, Senior Vice President of Fulton Bank; Christopher Lee, Executive Sous Chef and Alumnus of the Academy of Culinary Arts; Steven Stokes, Council Representative of Carpenters Local 255; Tom Suthard, Government Relations at Orsted; and Rebecca Guerrasio, Assistant Vice President of Crest Savings Bank. The Foundation Board is now comprised of 31 members.
- The slate of officers was approved: Jim Rutala, President; Ken Calemno, 1st Vice-President; Terry Budd, 2nd Vice-President; Nick Cashan, 3rd Vice-President; Steve Nehmad, Secretary; and Linda Bazemore, Treasurer.
- Trustee Shane Winkler was recognized for his outstanding service to the Foundation at the June 22nd meeting.

XII. Report of the NJ Council of County Colleges

Dr. Gaba reported the following:

- The NJCCC advocacy strategy for the FY23 state budget included the launch of a *Legislative Action Campaign* to support an increase of \$15 million in state operating aid to the 18 community colleges.
- The campaign yielded over 3,000 emails sent to legislators. Atlantic Cape was one of the top four community colleges for driving emails through the advocacy center. Thank you to all the Trustees and members of the college community who voiced their support of the request.
- We were informed today that the Senate and Assembly approved \$5M in operating aid. While not the full \$15M we requested, we are grateful for this support.
- This is the second year in a row that the budget includes an increase in operating aid, after 13 years of level funding. The \$15M increase in the last two budgets represents an 11% increase in state operating aid.

XIII. OTHER BUSINESS

- Trustee Byrne, Vice Chairperson and Chair of the President’s Evaluation Committee, spoke about the process of conducting Dr. Gaba’s annual evaluation. We have contracted with the Association of Community College Trustees (ACCT) once again to coordinate and summarize the evaluation. This evaluation survey will be sent to the Trustees by August 4th. The evaluation process is contractual and will be completed by September 1st.
- As a first step, Trustees will receive the evaluation instrument used last year to solicit comments and changes. More information will be provided in the near future.
- Trustee Byrne thanked the members of the President’s Evaluation committee: Trustee Money, Trustee Parker, Trustee Previti and Trustee Torres.
- Trustee Byrne noted that this process is highly confidential. The information discussed cannot be shared and would be a breach of the Board’s contract with Dr. Gaba.
- Trustee Mento noted that engaging ACCT has enhanced this process, making it more professional and confidential.

XIV. COMMENTS FROM THE PUBLIC

- There were no comments from the public.

XV. ADJOURNMENT

- At 7:01PM, Trustee Furman motioned to adjourn; Trustee Previti seconded.
- Motion carried.